

MEETING
MEMORANDUM

MULLER ENGINEERING COMPANY, INC.

CONSULTING ENGINEERS
777 SOUTH WADSWORTH BLVD., SUITE 4-100
LAKEWOOD, COLORADO 80226
(303) 988-4939

Project

Newlin Gulch MDP

Meeting Date

December 17, 2014

Sponsors

UDFCD / Douglas County / Town of Parker

Issue Date

January 5, 2015

Meeting Location

UDFCD

MEC Project No.

12-050.01

Attendees

Shea Thomas, UDFCD
Brad Robenstein, Douglas County
Jacob James, Town of Parker
Derek Johns, Muller Engineering Company
Andy Pultorak, Muller Engineering Company

Minutes Prepared By

Andy Pultorak

Routing

ASP / DDJ

Purpose

Newlin Gulch MDP – Progress Meeting #4

Muller Action Items:

1. Muller will run subwatershed hydrology using the latest version of CUHP (v. 1.4.4) to determine if peak flowrates or volumes are impacted.
2. Muller will finish the draft baseline hydrology and submit to UDFCD for review.
3. Muller will update the project website with the revised schedule.
4. Muller will email the project stakeholders (Stonegate Village, Cherry Creek Water Quality Basin Authority) regarding the FHAD study.

UDFCD Action Items:

1. Shea will send the executed adequate assurances agreement to Muller for inclusion in the appendices of the baseline hydrology report.
-

DISCUSSION:

THE FOLLOWING IS OUR UNDERSTANDING OF THE SUBJECT MATTER COVERED IN THIS MEETING. IF THIS DIFFERS WITH YOUR UNDERSTANDING, PLEASE NOTIFY US IMMEDIATELY.

1. INTRODUCTION

Derek (Muller) summarized the status of the project. The project was on-hold for approximately 1 ½ years waiting for the adequate assurances agreement between Parker Water and Sanitation District (PWSD) and the project Stakeholders to be finalized. Prior to stopping work, Muller had prepared hydrologic models and a memorandum summarizing the flood control benefits of Rueter-Hess Reservoir. The project Sponsors used this information over a year-long process to prepare the adequate assurances agreement with PWDS. The

agreement was signed in October, 2014. This was a major milestone, clearing the way for the masterplan to account for the flood control benefits of the reservoir.

2. DRAFT HYDROLOGY REPORT

Prior to stopping work, Muller had written much of the draft baseline hydrology report. The report and appendices need to be finalized and assembled before they can be submitted for review by the project team. The project team discussed several elements of the report as follows:

- a. Adequate Assurances Agreement: The adequate assurances agreement formalizes the flood control benefits of Reuter-Hess Reservoir and the reduced peak flowrates downstream. The agreement is based on flowrates provided by Muller using the hydrologic models prepared for the eventual baseline hydrology submittal. Shea would like to include a copy of the adequate assurances agreement as an appendix in the report (see Action Items). The technical memorandum, prepared by Muller and used in the development of the agreement, should also be included as an appendix in the report. The team requested that none of the hydrologic model results which ignore the flood control benefits of Reuter-Hess be included in the text of the main report (to avoid confusion).
- b. Land Use: Derek noted that the hydrologic models were prepared using the best available land use information during the development of the models. This included some conceptual and preliminary drainage reports for future developments, including the Canyons development in Castle Pines. Derek noted that these development plans may or may not have changed since the hydrologic models were prepared. This could potentially impact the imperviousness and infiltration assumptions used in the hydrologic models. Brad Robenstein (Douglas County) said that he was unaware of any major changes with the Canyons development. Shea agreed that the preliminary information used during the initial model development was adequate and did not need to be revisited. Jacob James (Town of Parker) noted that there were no changes to future land use assumptions within the Town boundaries.
- c. Interactive PDF: Andy Pultorak (Muller) asked Shea if including static PDFs for land-use, routing, and subwatershed figures in the draft submittal was acceptable to UDFCD, since this would eliminate some repeated work if the figures changed between draft and final submittals. Shea agreed that static PDFs were acceptable for the draft submittal, as long as the interactive PDF was included in the final.

3. FLOOD HAZARD AREA DELINEATION

The scope of the masterplan work includes a Flood Hazard Area Delineation (FHAD) study of the portion of the Newlin Gulch mainstem downstream of the reservoir (upstream limits near Hess Road).

- a. Derek noted that the scope of work did not include a schedule for the FHAD study. He anticipated starting work on the FHAD study after submitting the baseline hydrology report. The preliminary FHAD submittal is anticipated 10 weeks after the submittal of the draft baseline hydrology report. Shea was OK with this timeframe. Shea noted that Muller should plan to meet with Terri Fead (UDFCD) before she reviews the first preliminary submittal.
- b. Derek mentioned that there are several challenges with the hydraulic modeling, particularly in the Stonegate reach, that might warrant a meeting earlier in the process. This includes channel work that post-dates the available LiDAR mapping. Shea agreed that this meeting could occur when Muller submits the draft cross-section locations map to UDFCD for review.
- c. Shea said that the floodplain group is typically notifying all impacted property owners that a FHAD is in progress. Terri and David Mallory (UDFCD) will handle this notification process.

- d. A public meeting (included in the current scope) may not be warranted for this project. The project team may decide to distribute a flyer or have individual meetings with impacted property owners instead. Muller was asked not to include a public meeting in the schedule.
- e. Derek said that Muller had recently completed several channel improvement projects in Stonegate Village for which LOMRs had not been issued. He noted that Barbara Chongtoua (UDFCD), wanted incorporate these map revisions as part of the PMR issued following the current FHAD study, rather than issue individual LOMRs for these projects. Shea generally agreed with this approach and thought that LOMRs would not be necessary, but wanted to discuss it further with Terri Fead and David Mallory.

4. ALTERNATIVES ANALYSIS

The project team discussed the following items in regards to the Alternatives Analysis:

- a. Jacob noted that Recreation Drive has been closed several times in the past two years due to flooding.
- b. Derek noted that Tom Williams (Town of Parker) had mentioned a possible flood capacity issue at the Jordan Road over Newlin Gulch bridge. This may be improved by the reduction in flowrates resulting from the Rueter-Hess flood attenuation. Brad and Jacob were unaware of any specific concern at Jordan Road.
- c. Jacob pointed out proposed trail crossing locations north and south of Chambers Road. The crossing south of Chambers (in Parker Homestead) was currently undergoing final design by Muller Engineering. The crossing north of Chambers (part of the Douglas County East-West Trail) was undergoing final design by Hartwig and Associates. Jacob noted that he would like to get a general sense for masterplanned drop structure locations in this area as soon as possible to help him locate the crossings and set inverts. Jacob would like to include the proposed crossings in the FHAD study.
- d. Jacob noted that the Town has recently seen increased aggradation upstream of Chambers Road. Downstream of Jordan, a 3-foot headcut has formed at an existing check structure. Derek said that one focus of the study will be to estimate how the addition of the reservoir will impact long term sediment transport within the watershed.
- e. Shea told Muller not to include a benefit cost analysis in the Alternatives Analysis report. She noted that a benefit cost analysis does not produce a reasonable result if there are no structures (or few structures) in the floodplain.

5. SCHEDULE

Derek presented an updated schedule for review by the project team. Shea agreed with the milestones as shown. Muller will submit the draft baseline hydrology report and start work on the FHAD study. Muller will schedule the next progress meeting for early February. The meeting will include discussion of the draft baseline hydrology report, early results of the alternatives analysis, and early results from the FHAD study. Muller will invite Stakeholders, including Stonegate Village and Cherry Creek Basin Water Quality Authority (CCBWQA). Jacob will contact PWSD by email regarding any future water and sewer crossings of Newlin Gulch. Muller will update the major milestones dates on the project website.

END OF MINUTES