

**UDFCD PROJECT REQUEST FORM**  
**For all Capital Improvement Plan (CIP), Maintenance, and South Platte River projects**

Your **priority ranking** for this project: \_\_\_\_\_

DATE: \_\_\_\_\_

1. Location of requested project:  
**DRAINAGEWAY NAME** \_\_\_\_\_  
**TRIBUTARY NAME** (if applicable) \_\_\_\_\_  
**LOCAL GOVERNMENT NAME** \_\_\_\_\_  
**COUNTY NAME** \_\_\_\_\_
  
2. Type of Work Requested (check as many boxes as apply):

<input type="checkbox"/> Scheduled Mowing	<input type="checkbox"/> Revegetation	<input type="checkbox"/> New CIP Channel Construction Which years?: _____
<input type="checkbox"/> Scheduled Debris/Trash Pickup	<input type="checkbox"/> Build/Repair Trail	<input type="checkbox"/> New CIP Detention Pond Which years?: _____
<input type="checkbox"/> Tree Thinning/Removal	<input type="checkbox"/> Repair Isolated Erosion	<input type="checkbox"/> New CIP Drainage Structures Which years?: _____
<input type="checkbox"/> Weed Control	<input type="checkbox"/> Repair Detention Pond	
<input type="checkbox"/> Repair Existing Drainage Facilities		
  
3. Describe the requested drainageway service, repairs, or improvements: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
4. Describe the downstream and upstream limits of the requested project: (Use street intersections, nearby streets and extended streets): \_\_\_\_\_  
\_\_\_\_\_
  
5. Give a rough estimate of the cost for the requested work: \_\_\_\_\_  
For CIP work the local government must fund at least 50% (25% for South Platte River projects). Do you have participation funds available? If yes, show amounts and funding years: \_\_\_\_\_
  
6. Current drainageway/land ownership (check one type below):

<input type="checkbox"/> Public property	<input type="checkbox"/> Private property w/public drainage easement
<input type="checkbox"/> Private property	<input type="checkbox"/> Homeowners association
  
7. Requested time frame for this project: \_\_\_\_\_
  
8. Contact person, phone no., fax no., e-mail address: \_\_\_\_\_  
\_\_\_\_\_
  
9. Please attach background information for each request such as photographs, plat maps, subdivision filing maps, easements, assessor's maps showing property ownership, etc.
  
10. **ELIGIBILITY** – All CIP project requests will be considered since they involve new construction and funding participation from the local government. However, UDFCD maintenance assistance is available only for those reaches of drainageways that are grand-fathered into eligibility, (this includes some native reaches) or have been improved and have met UDFCD eligibility requirements. A reach of a drainageway is grand-fathered in for maintenance assistance if that drainageway reach was improved, or if the subdivision containing it was platted, **before** March, 1980. If the subdivision was platted or if the construction of the requested reach of the drainageway took place **after** March, 1980 it will be eligible for UDFCD maintenance assistance only if the drainageway construction has been reviewed and approved by UDFCD.

A maintenance request will be denied if we determine it has not met UDFCD eligibility requirements.

CIP requests and maintenance requests that are approved for funding will be put on the 5-Year CIP or the appropriate Work Plan for the upcoming year. These project lists will also be available on the UDFCD website: <http://www.udfcd.org/>.