



## URBAN DRAINAGE & FLOOD CONTROL DISTRICT

Working With You Since 1969

### A FEMA COOPERATING TECHNICAL PARTNER

## **Important Changes in CLOMR and LOMR Submittal Requirements for Projects within the Urban Drainage and Flood Control District**

(December 11, 2006)

As you probably know the Urban Drainage and Flood Control District has been reviewing requests for Letters of Map Change, which are Conditional Letters of Map Revision (CLOMR) and Letters of Map Revision (LOMR), for the Federal Emergency Management Agency (FEMA).

Beginning January 1, 2007, the submittal requirements will change as described below.

Submit two copies of the completed application documents and the appropriate fee (made out to National Flood Insurance Program) to the District at

Urban Drainage and Flood Control District  
Attn: Bill DeGroot, PE  
2480 West 26<sup>th</sup> Avenue, Suite 156-B  
Denver, CO 80211

Do not submit an application or fee to FEMA. Doing so may delay consideration of your request.

We anticipate the following benefits from this new procedure:

- We will be able to immediately acknowledge receipt of the fee, which will mean fewer requests by us for the fee because we have not heard from FEMA that it has been received.
- We will be handing all of the routine record keeping, which should eliminate some of the problems inherent in having two organizations working on the same project.
- Your application will not be going to Alexandria, Virginia only to be shipped back here to the Baker office in Lakewood.

Questions can be directed to me at 303-455-6277 or [bdegroot@udfcd.org](mailto:bdegroot@udfcd.org).

We expect these changes to help us and FEMA provide better service to you.

A handwritten signature in black ink that reads "Bill DeGroot".

Bill DeGroot, PE  
Manager, Floodplain Management Program

WGD/mc