



**URBAN DRAINAGE AND FLOOD CONTROL DISTRICT
BOARD OF DIRECTORS
MINUTES**

Thursday, October 20, 2011

Members Present:

Susan Beckman	Commissioner, Arapahoe County
Doug Clark	Mayor, Littleton
Bob Dyer	Mayor Pro Tem, City of Arvada
Mack Goodman	Mayor Pro Tem, City of Thornton
Faye Griffin	Commissioner, Jefferson County
Bob Hoffmaster	Engineer
Cary Kennedy	Deputy Mayor, City and County of Denver
Peggy Lehmann	Council Member, City and County of Denver
Nancy McNally	Mayor, City of Westminster
Bonnie McNulty	Mayor, Edgewater
Vorry Moon	Mayor Pro Tem, City of Centennial
Andrew Muckle	Mayor, Town of Superior
Bob Murphy	Mayor, City of Lakewood
Alice Nichol	Commissioner, Adams County
Renie Peterson	Mayor Pro Tem, City of Aurora
Dave Sellards	Engineer
Walt Spader	Mayor Pro Tem, City and County of Broomfield
Mary Beth Susman	Council Member, City and County of Denver
Ken Wilson	Deputy Mayor, City of Boulder

Members Absent:

Cindy Domenico	Commissioner, Boulder County
Joyce Downing	Mayor, City of Northglenn
Paul Lopez	Council Member, City and County of Denver
Jill Repella	Commissioner, Douglas County

UDFCD Staff Present:

Paul Hindman	Executive Director
Ed Krisor	Legal Counsel
Bill DeGroot	Manager, Floodplain Management
Dave Bennetts	Manager, Design, Construction, and Maintenance
Ken MacKenzie	Manager, Master Planning
Kevin Stewart	Manager, Information Services and Flood Warning
Richard Borchardt	Senior Project Engineer, Design, Construction, and Maintenance
David Skuodas	Senior Project Engineer, Design, Construction, and Maintenance
Shea Thomas	Senior Project Engineer, Master Planning
Holly Piza	Senior Project Engineer, Master Planning
Terri Fead	Project Engineer, Floodplain Management
Frank Dobbins	Director, Finance and Accounting
Sandra Gonzalez	Administrative Services Manager

Others Present:

Jim Kaiser, City of Thornton

- 1. Call to Order and Pledge of Allegiance – 1:00 p.m.**
Chairperson Beckman called the meeting to order at 1:00 p.m.
- 2. Roll Call - Determination of Quorum**
Roll was called and a quorum was declared present.
- 3. Introductions**
 - a. Swearing in of New Board Members**

Ed Krisor swore in Council Member Cary Kennedy, representing the City and County of Denver.

b. Visitors/Guests

There were no visitors or guests attending this meeting.

c. Awards/Recognition

CASFM awarded the District with the Grand Award for Engineering Excellence for the Piney Creek Stream Stabilization and Storm Sewer Improvements. Paul recognized Richard Borchardt as the Project Engineer for the project.

4. Approval of September 15, 2011 Meeting

It was moved and seconded to approve the minutes as submitted.

5. Public Hearing

Chairperson Beckman opened the Public Hearing.

a. Presentation of Proposed 2012 Budget – Discussion

Mr. Hindman noted that Resolution No. 49 adopts the 2012 budget, Resolution No. 50 certifies the levy, and Resolution No. 51 is for the appropriation of funds. The levy must be certified to the counties by December 15, 2011.

There are six budgets. The first four, General Fund, Construction, Maintenance and South Platte River derive revenue from property taxes. The other two budgets, Capital Projects Fund and Flood Emergency Contingency Fund depend on transfers from one of the four primary funds, interest and contributions from others for revenue. Included in the budget package are a budget summary explanation, summary of the six budgets, the Financial Model, detailed spreadsheets for all six budgets, budget totals, a summary of the assessed valuations, and a mill levy determination.

The budget summary explains the purpose of each fund, major components and primary revenues and expenditures. The Financial Model provides a summary of revenue and expenditures for all funds from 2008 through 2013, tracks what happened, what is happening and what is projected to happen financially, determines the total increase and decrease in property tax revenue and spending for each year, and compares property tax revenue and spending changes to TABOR limitations.

Paul pointed out a few minor changes that had been made since the information had been distributed to the Board in September

Chairperson Beckman requested comments or questions from the public. There being none, the Public Hearing was closed.

6. Consent Agenda

a. Review of Cash Disbursements

Cash Disbursement list dated September and October had been distributed to the Board for review.

There being no further comments or questions, it was the consensus of the Board to include approval of the Cash Disbursements on the Consent Agenda.

b. Adoption of 2012 Budget (Resolution No. 49, Series of 2011)

This item was discussed during the Public Hearing portion of the meeting.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 49 on the Consent Agenda

c. Certification of Tax Levy (Resolution No. 50, Series of 2011)

Resolution No.50 certifies the tax levy of 0.623 mill in Adams, Arapahoe, Denver, Douglas and Jefferson Counties and 0.566 mill in Boulder and Broomfield Counties after

temporary mill levy reductions of .157 and .130 respectively. This compares with 0.576 mill and 0.523 mill respectively, last year.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 50 on the Consent Agenda

d. Appropriation of Funds for 2012 (Resolution No. 51, Series of 2011)

This item was discussed during the Public Hearing portion of the meeting.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 51 on the Consent Agenda

e. Authorization to Participate in Drainage and Flood Control Improvements on First Creek at East 56th Avenue, City and County of Denver (Resolution No. 52, Series of 2011)

This is a joint project with the City and County of Denver. Denver desires to design, acquire right-of-way, and construct improvements along First Creek in accordance with the "First Creek (Upstream of Buckley Road) Major Drainageway Plan Conceptual Design Report" dated August 2010. The project improvements include construction of drop structures, channel improvements and grading, and revegetation. Easement and right-of-way acquisition will be included in the project costs.

The District will be administering the design once a consulting engineering firm is selected, and will manage the construction of the improvements as well. The District and Denver have identified \$2,300,000 in initial project costs for the design, right-of-way acquisition, and partial funding of construction with the District's participation being \$1,150,000 in 2011 funds. Construction is anticipated in 2012.

Resolution No. 52 authorizes \$1,115,000 of District funds from the Special Revenue Fund - Construction to at least be matched by the City and County of Denver for the design, acquisition of right-of-way, and construction of the drainage elements of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 52 on the Consent Agenda

f. Acceptance of Irondale Gulch Planning Study (Resolution No. 53, Series of 2011)

Resolution No. 34, Series of 2009 authorized an outfall systems planning study for Irondale Gulch, for which the District teamed with the City of Commerce to fund and complete the study. The City of Thornton, Adams County and the Rocky Mountain Arsenal were not funding sponsors, but did participate as interested stakeholders.

Moser & Associates was selected to perform the study and has now completed the conceptual design report based on the engineer's recommendations as revised by the District, the City of Commerce City and stakeholders. Improvements include one large flood control basin and multiple smaller retention basins on the Rocky Mountain Arsenal property, several stormwater detention basins and associated storm sewer within the City of Commerce City and unincorporated Adams County, and a major outfall storm sewer along 88th Avenue in the City of Thornton to convey flows to the South Platte River.

This resolution accepts the report titled "Irondale Gulch Outfall Systems Plan Conceptual Design Report" dated September 2011, and recommends that all the drainageway and flood control facilities and practices recommended by the report be used as a guide in future drainage and flood control projects and in land development activities.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 53 on the Consent Agenda.

g. Acceptance of Pine Gulch Planning Study (Resolution No. 54, Series of 2011)

Resolution No.7, Series of 2009 authorized an outfall systems planning study update for the Sulphur and Tallman Gulch watersheds, for which the District teamed with the Town of Parker and Douglas County to fund and complete the study. The reason for this update was to recognize existing detention in the existing dam on Pine Gulch, which is tributary to Sulphur Gulch.

URS Corporation was selected to perform the study and has now completed a conceptual design report for Pine Gulch based on the engineer's recommendations as revised by the District, the Town of Parker and Douglas County as well as an addendum to the Sulphur and Tallman Gulch Watersheds Outfall Systems Planning Study. Improvements include formalizing the outlet structure of the existing dam, building one sub-regional flood control detention basin with water quality, and upsizing conveyance elements from the existing dam to Sulphur Gulch.

This resolution accepts the report titled "Pine Gulch Outfall Systems Plan Conceptual Design Report" dated October 2011, and recommends that all the drainageway and flood control facilities and practices recommended by the report be used as a guide in future drainage and flood control projects and in land development activities.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 54 on the Consent Agenda.

7. Vote on Approval of the Consent Agenda

It was the consensus of the Board that Resolutions No. 49, 50, 51, 52, 53 and 54, Series of 2011, and Cash Disbursements for September and October 2011 be placed on the Consent Agenda. Mayor Pro Tem Dyer moved to adopt the Consent Agenda. Upon a roll call vote the motion was passed unanimously.

8. Reports/Discussion

Executive Director's Report

The Executive Director's Report was distributed to the Board Members and Mr. Hindman provided a brief overview mentioning the increase in the District's CD interest rates and the proposed EPA stormwater regulations.

9. New Business

a. Five Year CIP

The Five Year CIP draft has been completed based on input from local governments. Next month the draft will be presented to the board with adoption scheduled for the December meeting.

b. Fourmile Canyon Fire

Kevin Stewart provided a status report on what happened, what was learned, what affect it had on flooding this year, and upcoming meetings.

10. Announcements

Chairperson Beckman advised the Board members that because the Executive Committee could not meet prior to this meeting, the subject of the Executive Director's compensation package was postponed to the November meeting.

Chairperson Beckman reminded the Board that the next scheduled meeting will be held on Thursday, November 17, 2011.

11. Adjournment

Chairperson Beckman adjourned the meeting at 2:00 p.m.