



**URBAN DRAINAGE AND FLOOD CONTROL DISTRICT  
BOARD OF DIRECTORS  
MINUTES**

**Thursday, November 17, 2011**

**Members Present:**

Susan Beckman	Commissioner, Arapahoe County
Joyce Downing	Mayor, City of Northglenn
Faye Griffin	Commissioner, Jefferson County
Bob Hoffmaster	Engineer
Cary Kennedy	Deputy Mayor, City and County of Denver
Nancy McNally	Mayor, City of Westminster
Bonnie McNulty	Mayor, Edgewater
Vorry Moon	Mayor Pro Tem, City of Centennial
Lisa Morzel	Deputy Mayor, City of Boulder
Andrew Muckle	Mayor, Town of Superior
Bob Murphy	Mayor, City of Lakewood
Renie Peterson	Mayor Pro Tem, City of Aurora
Jill Repella	Commissioner, Douglas County
Dave Sellards	Engineer
Heidi Williams	Mayor Pro Tem, City of Thornton

**Members Absent:**

Cindy Domenico	Commissioner, Boulder County
Peggy Lehmann	Council Member, City and County of Denver
Paul Lopez	Council Member, City and County of Denver
Alice Nichol	Commissioner, Adams County
Mary Beth Susman	Council Member, City and County of Denver

**UDFCD Staff Present:**

Paul Hindman	Executive Director
Ed Krisor	Legal Counsel
Bill DeGroot	Manager, Floodplain Management
Dave Bennetts	Manager, Design, Construction, and Maintenance
Ken MacKenzie	Manager, Master Planning
Kevin Stewart	Manager, Information Services and Flood Warning
Laura Kroeger	Assistant Manager, Design, Construction, and Maintenance
Richard Borchardt	Senior Project Engineer, Design, Construction, and Maintenance
Bryan Kohlenberg	Senior Project Engineer, Design, Construction, and Maintenance
David Mallory	Senior Project Engineer, Floodplain Management
David Skuodas	Senior Project Engineer, Design, Construction, and Maintenance
Shea Thomas	Senior Project Engineer, Master Planning
Holly Piza	Senior Project Engineer, Master Planning
Terri Fead	Project Engineer, Floodplain Management
Sandra Gonzalez	Administrative Services Manager

**Others Present**

Lesley Thomas, City/County of Denver

1. **Call to Order and Pledge of Allegiance – 1:00 p.m.**  
Chairperson Beckman called the meeting to order at 1:00 p.m.
2. **Roll Call - Determination of Quorum**  
Roll was called and a quorum was declared present.
3. **Introductions**
  - a. **Swearing in of New Board Members**  
Two new board members were sworn in: Lisa Morzel, Deputy Mayor, City of Boulder and Heidi Williams, Mayor, City of Thornton.
  - b. **Visitors/Guests**  
There were no visitors or guests attending this meeting.
  - c. **Awards/Recognition**  
Nothing to report for this meeting.
4. **Approval of October 20, 2011 Meeting**  
It was moved and seconded to approve the minutes as submitted.
5. **Executive Session: 2012 Executive Director Compensation (Pursuant to 24-6-402 (4) (f)(I) C.R.S.)**  
It was moved and seconded at 1:04 p.m. that the Board move into an Executive Session to discuss the 2012 compensation for the Executive Director. The Executive Session concluded at 1:20 p.m.
6. **Consent Agenda**
  - a. **Review of Cash Disbursements**  
Cash Disbursement list dated October and November was distributed to the Board for review.  
  
There being no further comments or questions, it was the consensus of the Board to include approval of the Cash Disbursements on the Consent Agenda.
  - b. **Additional Authorization to Participate in Drainage and Flood Control Improvements on Wonderland Creek from Iris Avenue to Foothills Parkway in Boulder (Resolution No. 55, Series of 2011)**  
This is a joint project with the City of Boulder. Ayres Associates performed conceptual design of the project under contract with the City of Boulder. The drainage elements of the project include installation of a new crossing at Iris Avenue, channel improvements, trail improvements, reduction in floodplain, flow separation from the Boulder and White Rock Ditch, and a new bridge at the UPRR crossing that includes a trail underpass.  
  
Easement and right-of-way acquisition is included in the project costs. A single family home owned by the Geological Society of America was purchased and deconstructed with money from a previous resolution. This home was situated well within the floodplain.  
  
The final design is underway with Muller Engineering, and the District and the City of Boulder desire to construct the improvements which are being managed by the City of Boulder. The District and the City of Boulder have identified \$1,201,914 in total project costs with the District's participation being \$600,957. The previous authorization, Resolution No. 19, Series of 2011 totaled \$901,914 to fund acquisition of right-of-way and design.  
  
This resolution authorizes an additional \$150,000 of District funds from the Special Revenue Fund - Construction to at least be matched by the City of Boulder for the design, acquisition of right-of-way, and construction of the drainage elements of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 55 on the Consent Agenda.

**c. Acceptance of Flood Hazard Area Delineation Report for First Creek, Upstream of Buckley Road (Resolution No. 56, Series of 2011)**

This FHAD was completed by Moser & Associates Engineering in conjunction with a master planning study for First Creek. Funding came from the master planning and floodplain management programs. The local governments are Denver, Aurora, Adams County and Arapahoe County.

Resolution No. 56:

- Accepts the report "Flood Hazard Area Delineation, First Creek (Upstream of Buckley Road)," dated October, 2011, and recommends its use as a guide in future planning related to the floodplain.
- Recommends that the City of Centennial, Arapahoe County and Douglas County adopt the report and regulate the 100-year floodplains defined in the report.
- Directs that the report be submitted to the Colorado Water Conservation Board for designation and approval of the 100-year floodplains as flood hazard areas.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 56 on the Consent Agenda.

**7. Vote on Approval of the Consent Agenda**

**It was the consensus of the Board that Resolutions No. 55 and 56, Series of 2011, and Cash Disbursements for October and November 2011 be placed on the Consent Agenda. Mayor Downing moved to adopt the Consent Agenda. Upon a roll call vote the motion was passed unanimously.**

**8. Reports/Discussion**

**a. 2011 – 2015 Five-Year Capital Improvement Plan**

Dave Bennetts, Manager, Design, Construction and Maintenance Program, provided an overview of the draft Five-year Capital Improvement Plan. Forty letters were sent to local governments last month and thirty responses have been received so far and those comments have been incorporated into the CIP to the extent possible. All requests cannot be accommodated because there are more requests than there are funds available.

The District welcomes CIP requests throughout the year, but the opportunity to change the 5-Year CIP is limited once it is adopted in December. Over the next month there may be some minor revisions to the draft CIP for years 2012 and 2013. If major changes are desired there is more CIP funding flexibility in years 2014 and 2015 and projects can also be shifted from year to year. There is a strong demand for District participation, so it is difficult to add a new project unless another project can be removed or postponed.

The 5-Year CIP has some built-in flexibility in the funding levels because matching funds from local governments tend to change throughout the year for these large CIP projects. The final Five-year CIP will be presented at the December meeting for adoption pursuant to a public hearing.

**b. Draft 2012 Maintenance and South Platte River Work Program**

Dave Bennetts stated that in December the Board will be asked to authorize 2012 maintenance activities. Adoption of the 2012 budget will limit expenditures in each county to each county's share determined by property tax revenue contribution.

The Maintenance Work Plan is developed to guide maintenance activities for routine and restoration projects on a county-by-county basis. Maintenance Work Plan priorities are based on the following:

- District owned facilities.
- Facilities constructed with District assistance.
- Facilities owned by other public entities, but not constructed with District funding assistance.

- Unimproved urban drainageways.
- Unimproved rural drainageways.

Work is listed by county and category of work and includes the local government where the work is located, location, description of work, and the estimated cost. Staff will continue to work with local governments providing input to the Work Plan before requesting authorization for 2012 maintenance activities at the December meeting.

There was some discussion regarding local government projects and District projects and how they may conflict or overlap. Dave Bennetts responded that the District staff works very closely with local governments in coordinating and scheduling projects.

**c. Master Planning Program**

Ken MacKenzie, Manager, Master Planning Program reviewed the schedule of master drainage planning projects for 2012. Six master plans are scheduled at a cost of \$1,115,000 with the District's share being \$540,000.

**d. Executive Director's Report/Annual Summary**

The Executive Director's Report was distributed to the Board Members.

**8. Other Business**

**There was no other business to discuss at this time.**

**9. Announcements**

Chairperson Beckman reminded the Board that the next scheduled meeting will be held on Thursday, December 15, 2011.

**10. Adjournment**

Chairperson Beckman adjourned the meeting at 1:45 p.m.