



**URBAN DRAINAGE AND FLOOD CONTROL DISTRICT
BOARD OF DIRECTORS**

September 17, 2009

MINUTES

Members Present:

Susan Beckman	Commissioner, Arapahoe County
Rick Dindinger	Mayor Pro Tem, City of Centennial
Cindy Domenico	Commissioner, Boulder County
Bob FitzGerald	Mayor Pro Tem, City of Aurora
Bob Frie	Mayor, City of Arvada
Erik Hansen	Mayor, City of Thornton
Bob Hoffmaster	Engineer
Peggy Lehmann	Council Member, City and County of Denver
Nancy McNally	Mayor, City of Westminster
Andrew Muckle	Mayor, Town of Superior
Bob Murphy	Mayor, City of Lakewood
Chris Nevitt	Council Member, City and County of Denver
Alice Nichol	Commissioner, Adams County
Kathleen Novak	Mayor, City of Northglenn
Jill Repella	Commissioner, Douglas County
Dave Sellards	Engineer
Nancy Sharpe	Mayor, City of Greenwood Village
Walt Spader	Mayor Pro Tem, City and County of Broomfield
Guillermo (Bill) Vidal	Deputy Mayor, City and County of Denver

Members Absent:

Jerry DiTullio	Mayor, City of Wheat Ridge
Faye Griffin	Commissioner, Jefferson County
Marcia Johnson	Council Member, City and County of Denver

UDFCD Staff Present:

Paul Hindman	Executive Director
Ed Krisor	Legal Counsel
Mark Hunter	Manager, Design, Construction, and Maintenance
Barbara Chongtoua	Project Engineer, Design, Construction, and Maintenance
Frank Dobbins	Director, Finance and Accounting
Sandra Atkins	Administrative Services Manager

Others Present

Janice Smothers	City of Wheat Ridge, representing Mayor DiTullio
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1. Call to Order – 1:00 p.m.

Chairperson McNally called the meeting to order at 1:00 p.m.

2. Roll Call - Determination of Quorum

Roll was called and a quorum was declared present.

3. Introductions

a. Swearing in of New Board Members

No Board members were sworn in at this meeting.

- b. **Staff**
No staff members were introduced at this meeting.
- c. **Awards/Recognition**
Mr. Hindman referred to a letter from the mayor of the City of Golden thanking the District, specifically, Laura Kroeger and Jeff Fisher for their assistance in quickly completing the Lena Gulch box culvert project at Heritage Road.

4. **Approval of August 20 2009, Meeting Minutes**

It was moved and seconded to approve the minutes as corrected to reflect comments made by Commissioner Nichol during the discussion period for Resolution No. 43, Adoption of Westerly Creek Dam Development and Operations Regulations. During that discussion, Commissioner Nichol expressed her concerns about the project, which contributed to the Board's action to revise the regulation document and drawings.

5. **Consent Agenda**

a. **Review of Cash Disbursements**

Cash Disbursement lists dated August 2009 were distributed to the Board for review.

There being no further comments or questions, it was the consensus of the Board to include approval of the Cash Disbursements on the Consent Agenda.

b. **Auditor Selection and Retention Policy
(Resolution No. 50, Series of 2009)**

Paul commented that a revision was made to the resolution that was posted on the web page. The revised resolution clarifies that the current auditor of a six year term was not eligible to submit a proposal for a second consecutive six year term.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 50 on the Consent Agenda.

c. **Authorization to Participate in Drainage and Flood Control Improvements on West Harvard Gulch at Zuni Street in City and County of Denver
(Resolution No. 51, Series of 2009)**

This is a joint project with the City and County of Denver. The City and County of Denver desires to design, acquire right-of-way, and construct improvements along West Harvard Gulch at Zuni Street in accordance with the "Flood Hazard Area Delineation, Harvard Gulch, West Harvard Gulch, and Dry Gulch" dated December 1979 and "West Harvard Gulch Drainage Rehabilitation Plan" dated September 2003. The project improvements include localized bank stabilization, grade control structures, and trail protection. The project is about 800 feet long.

The City and County of Denver already holds the necessary easements and park's right-of-way where the project will be carried out. The District is administering the design, which is nearly completed, with Icon Engineering Company. The District and the City and County of Denver now desire to construct the improvements which will be managed by the District.

The District and the City and County of Denver have identified \$500,000 in initial project costs for the design, right-of-way acquisition, and partial funding of construction with the District's participation being \$250,000 in 2009 funds. Construction is anticipated in 2010.

Resolution No. 51 authorizes \$250,000 of District funds from the Special Revenue Fund - Construction to at least be matched by the City and County of Denver for the design, acquisition of right-of-way, and construction of the drainage elements of the project.

Council Member Lehmann asked if the plan proposed by parks and recreation was considered along with this project. Mr. Hunter responded that it was.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 51 on the Consent Agenda.

d. Authorization to Participate in Drainage and Flood Control Improvements on West Harvard Gulch at the South Platte River in the City and County of Denver (Resolution No. 52, Series of 2009)

This is a joint project with the City and County of Denver. The City and County of Denver desires to design, acquire right-of-way, and construct improvements along West Harvard Gulch at the South Platte River in accordance with the "Flood Hazard Area Delineation, Harvard Gulch, West Harvard Gulch, and Dry Gulch" dated December 1979. The project improvements include bank stabilization, grade control structures, and access trail construction including. The trail underpass at the BNSF railroad and the installation of the access trail will create a link from the trail to the west to the South Platte River trail to the east. The project is about 1000 feet long.

The City and County of Denver already holds the necessary easements and right-of-way where the project will be carried out. The District is administering the design with CDM Engineering Company. The District and the City and County of Denver now desire to construct the improvements which will be managed by the District.

The District and the City and County of Denver have identified \$1,600,000 in total project costs for the design, right-of-way acquisition, and construction with the District's participation being \$400,000 in 2009 funds. Construction is anticipated in 2010.

Resolution No. 52 authorizes \$400,000 of District funds from the Special Revenue Fund - Construction to at least be matched by the City and County of Denver for the design, acquisition of right-of-way, and construction of the drainage elements of the project.

Commissioner Lehmann commented that this project has been ongoing in since 1990 and she hoped once it was completed that staff would come before the Board and state the project was done.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 52 on the Consent Agenda.

e. Additional Authorization to Participate in Drainage and Flood Control Improvements on Normandy Gulch at the Nevada Ditch in Columbine Valley (Resolution No. 53, Series of 2009)

This is a joint project with Columbine Valley and the Nevada Ditch Company which is owned and managed by the Denver Water Board. WHPacific designed the project under contract with the District. The drainage elements of the project include installation of structures to separate water in Normandy Gulch from the irrigation ditch and to discharge those Normandy Gulch flows into Cooley Lake. The project is about 1000 feet long and construction is anticipated in late 2009.

Columbine Valley and the Nevada Ditch Company already hold the necessary easements and right-of-way where the project will be carried out. The final design is now complete and the District, Columbine Valley, and the Nevada Ditch Company desire to construct the improvements which will be managed by the District.

The District, Columbine Valley, and the Nevada Ditch Company have identified \$1,020,000 in total project costs with the District's participation being \$510,000. The previous authorizations, Resolution No.34, Series of 2005 and Resolution No. 9 Series of 2006, totaled \$110,000 to fund design and to partially fund acquisition of right-of-way

and construction. Resolution No. 53 authorizes an additional \$400,000 of District funds from the Special Revenue Fund - Construction to at least be matched by Columbine Valley and/or the Nevada Ditch Company for the design, acquisition of right-of-way, and construction of the drainage elements of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 53 on the Consent Agenda.

f. Additional Authorization for Funding Support of a Storm Sewer Inlet Modeling Study (Resolution No. 54, Series of 2009)

In 2005 the Board authorized \$75,000 for an inlet modeling study to study street inlets and make recommendations for future storm sewer street inlet sizing and placement. This funding was more than matched by Adams, Arapahoe, Jefferson, and Douglas Counties, and the cities of Arvada, Boulder, Denver, Golden, Lafayette, Lakewood, Littleton, and Lone Tree.

Physical modeling was completed at the CSU hydraulics laboratory in 2008 and analysis of the street inlets is nearing completion. CDOT would like to expand the current scope of the study to include area inlets commonly installed in medians and parking lots, and they have an additional \$75,000 to contribute toward this second phase of the CSU study.

The cost for this new work is projected to be \$126,500 with CDOT contributing \$75,000 and the Board is being asked to authorize the expenditure of the District's share not to exceed \$51,500 in addition to that funding already authorized.

Mayor Muckle asked if any other best practice criteria currently existed in the state. Mr. Hindman replied that there is currently no other best practice criteria in Colorado.

Deputy Mayor Vidal ask if any inlets were identified that were more susceptible to trash. Mr. Hindman replied that trash blockage is a criteria being looked at and would be addressed in the final study results.

Mayor Muckle asked that the results of the study be shared with all local governments.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 54 on the Consent Agenda.

6. Vote on Approval of the Consent Agenda

It was the consensus of the Board that Resolutions No. 50, 51, 52, 53 and 54, Series of 2009, and Cash Disbursements for August 2009 be placed on the Consent Agenda. Mayor Sharpe moved to adopt the Consent Agenda. Upon a roll call vote the motion was passed unanimously.

7. Reports/Discussion

a. 2009 and 2010 Budget

Mr. Hindman provided an overview of the budget for 2009 and 2010.

b. Executive Director's Report

The Executive Director's Report was distributed to the Board Members. There was no discussion.

8. Other Business

Personnel Committee

Mr. Hindman commented that Bob Hoffmaster had volunteered to serve on the committee and he requested two more volunteers. Commissioner Cindy Domenico and Mayor Andrew Muckle indicated they would serve on the committee.

9. New Business

There was no new business to discuss.

10. Announcements

Mr. Hindman mentioned that David Sellards was absent due to recent surgery and that he was at home recuperating. Flowers were sent to Mr. Sellards on behalf of the Board and the District staff.

Chairperson McNally reminded the Board that the next scheduled meeting will be held on October 15, 2009

11. Adjournment

Chairperson McNally adjourned the meeting at 1:34 p.m.