



**URBAN DRAINAGE AND FLOOD CONTROL DISTRICT
BOARD OF DIRECTORS**

June 25, 2009

MINUTES

Members Present:

Rick Dindinger	Mayor Pro Tem, City of Centennial
Bob FitzGerald	Mayor Pro Tem, City of Aurora
Erik Hansen	Mayor, City of Thornton
Bob Hoffmaster	Engineer
Peggy Lehmann	Council Member, City and County of Denver
Nancy McNally	Mayor, City of Westminster
Bob Murphy	Mayor, City of Lakewood
Alice Nichol	Commissioner, Adams County
Jill Repella	Commissioner, Douglas County
Dave Sellards	Engineer
Nancy Sharpe	Mayor, City of Greenwood Village
Guillermo (Bill) Vidal	Deputy Mayor, City and County of Denver

Members Absent:

Susan Beckman	Commissioner, Arapahoe County
Jerry DiTullio	Mayor, City of Wheat Ridge
Cindy Domenico	Commissioner, Boulder County
Bob Frie	Mayor, City of Arvada
Faye Griffin	Commissioner, Jefferson County
Marcia Johnson	Council Member, City and County of Denver
Chris Nevitt	Council Member, City and County of Denver
Kathleen Novak	Mayor, City of Northglenn
Walt Spader	Mayor Pro Tem, City and County of Broomfield

UDFCD Staff Present:

Paul Hindman	Executive Director
Ed Krisor	Legal Counsel
Ken MacKenzie	Manager, Master Planning
Kevin Stewart	Manager, Information Services and Flood Warning
Richard Borchardt	Senior Project Engineer, Design, Construction, and Maintenance
Laura Kroeger	Senior Project Engineer, Design, Construction, and Maintenance
David Mallory	Senior Project Engineer, Floodplain Management
Shea Thomas	Sr. Project Engineer, Master Planning
Cindy Thrush	Senior Project Engineer, Design, Construction, and Maintenance
Barbara Chongtoua	Project Engineer, Design, Construction, and Maintenance
Holly Piza	Project Engineer, Master Planning
Mike Sarmiento	Senior Construction Manager, Design, Construction, and Maintenance
Frank Dobbins	Director, Finance and Accounting
Sandra Gonzalez	Administrative Services Manager

- 1. Call to Order – 1:00 p.m.**
Chairperson McNally called the meeting to order at 1:00 p.m.
- 2. Roll Call - Determination of Quorum**
Roll was called and a quorum was declared present.

3. Introductions

a. Swearing in of New Board Members

No board members were sworn in at this meeting.

b. Visitors/Guests/Staff

No guests were present at the meeting.

c. Awards/Announcements

Paul Hindman noted the passing of Cal Hoffman of Kemp & Hoffman. He was an outstanding contractor and worked with the District for many years. The family has requested contributions be made to Muscular Dystrophy Foundation or to the Crohn's Disease Foundation of America.

4. Approval of May 21, 2009, Meeting Minutes

It was moved and seconded to approve the minutes as submitted.

5. Consent Agenda (*Consent items are considered routine and will be approved by one motion unless a request is made by a Board Member for removal for further discussion or explanation.*)

a. Review of Cash Disbursement

Cash Disbursement list dated May and June 2009 was distributed to the Board for review.

There being no further comments or questions, it was the consensus of the Board to include approval of the Cash Disbursements on the Consent Agenda.

b. Revision of Capital Improvements Expenditure Policy (Resolution No. 37, Series of 2009)

This resolution removes the policy of requiring that any funds received from a local government for a capital construction project, that do not come from local taxes, must be approved by the Board. Resolution No. 37 states that funding from local governments that does not come for its own revenue does not need Board approval.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 37 on the Consent Agenda

c. Authorization to Participate in Drainage and Flood Control Improvements on Lena Gulch at Heritage Road in Jefferson County and the City of Golden (Resolution No. 38, Series of 2009)

This is a joint project with Jefferson County and the City of Golden. Jefferson County and the City of Golden desire to construct improvements along Lena Gulch in accordance with the "Major Drainageway Planning, Upper Lena Gulch" dated March 1994. The project includes installing a larger culvert under Heritage Road, plus culvert headwalls and stream bank protection both upstream and downstream of the culvert.

Jefferson County and the City of Golden already hold the necessary easements and right-of-way where the project will be built. The City of Golden is administering the design with TST Engineering Company. The District, Jefferson County, and the City of Golden desire to construct the improvements which will be managed by the District.

The District, Jefferson County, and the City of Golden have identified \$230,000 in total project costs for construction with the District's participation being \$115,000 in 2009 funds. Construction is anticipated in 2009.

Resolution No.38 authorizes \$115,000 of District funds from the Special Revenue Fund - Construction to at least be matched by Jefferson County and the City of Golden for the construction of the drainage elements of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 38 on the Consent Agenda

d. **Authorization to Participate in Drainage and Flood Control Improvements on the 40th Street Outfall in the City and County of Denver (Resolution No. 39, Series of 2009)**

This is a joint project with the City and County of Denver. The City and County of Denver desires to design, acquire right-of-way, and construct improvements along 40th Street Outfall in accordance with the "City and County of Denver Storm Drainage Master Plan" dated January 2009. The project includes nearly doubling the outfall capacity by replacing the existing culvert with a substantially larger box culvert. This work will be closely coordinated with Fastracks design through the area. Improvements to the storm drainage collection system will proceed upstream as funding is available.

Easement and right-of-way acquisition will be included in the project costs. The District will be administering the design once a consulting engineering firm is selected. Once additional funding is in place, the District and the City and County of Denver desire to move to construction which will be managed by the City and County of Denver. The District and the City and County of Denver have identified \$490,000 in initial project costs for the design, right-of-way acquisition, and partial funding of construction with the District's participation being \$245,000 in 2009 funds. Construction is anticipated in 2011.

Resolution No. 39 authorizes \$245,000 of District funds from the Special Revenue Fund - Construction to at least be matched by the City and County of Denver for the design, acquisition of right-of-way, and construction of the drainage elements of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 39 on the Consent Agenda.

e. **Additional Authorization to Participate in Drainage and Flood Control Improvements on Airport Creek at Confluence with Big Dry Creek, City of Westminster (Resolution No. 40, Series of 2009)**

This is a joint project with the City of Westminster. Muller Engineering Company is designing the project under contract with the District. The project consists of open channel improvements including a grade control structure plus protection to a large raw water pipeline.

The City of Westminster already holds the necessary easements and right-of-way where the project will be carried out. Upon completion of the design, the District and the City of Westminster desire to construct the improvements in 2009 which will be managed by the District. The District and the City of Westminster have identified \$700,000 in total project costs with the District's participation being \$350,000. The previous authorization, Resolution No. 23, Series of 2009, totaled \$300,000 to fund design and to partially fund construction.

Resolution No. 40 authorizes an additional \$50,000 of District funds from the Special Revenue Fund - Construction to at least be matched by the City of Westminster for the design and construction of the drainage elements of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 40 on the Consent Agenda.

f. **Additional Authorization to Participate in Drainage and Flood Control Improvements on Grange Hall Creek in the City of Northglenn (Resolution No. 41, Series of 2009)**

This is a joint project with the City of Northglenn. The City of Northglenn desires to authorize additional funds to design, acquire right-of-way, if necessary, and construct improvements on Grange Hall Creek between Larson Drive and Grant Drive. The drainage elements of the project include developing detention capacity west of Washington Street, improving flow capacity under Washington Street and Larson Drive, and making local improvements to the banks of the stream and to the neighborhood maintenance access trail.

The City of Northglenn already holds the anticipated easements and right-of-way where the project will be carried out. The District will be administering the design once a consulting

engineering firm is selected. Once additional funding is in place, the District and the City of Northglenn desire to move to construction which will be managed by the District. Construction will likely be in 2012 or later. The District and the City of Northglenn have identified \$200,000 in initial project costs with the District's participation being \$100,000.

The previous authorization, Resolution No. 46, Series of 2008, totaled \$60,000 to partially fund design, acquisition of right-of-way, and construction. Resolution No. 41 authorizes an additional \$40,000 of District funds from the Special Revenue Fund - Construction to at least be matched by the City of Northglenn for the design, acquisition of right-of-way, and construction of the drainage elements of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 41 on the Consent Agenda.

6. Vote on Approval of the Consent Agenda

It was the consensus of the Board that Resolutions No. 37, 38, 39, 40, and 41, Series of 2009, and Cash Disbursements for April and May 2009 be placed on the Consent Agenda. Mr. Hoffmaster moved to adopt the Consent Agenda. Upon a roll call vote the motion was passed unanimously.

7. Reports/Discussion

a. Irondale and First Creek

Bill DeGroot had planned to present information regarding this topic. He was not able to attend the meeting. This item will be rescheduled to a future meeting.

b. Executive Director's Monthly Report

The Executive Director's Monthly Report to the Board was distributed to the Board Members. There was no discussion.

8. Other Business

a. Mini Field Trip Recap

Paul Hindman presented a briefing on the two project sites that were visited on June 11th. Utah Park and Cherry Creek Drop Structure 27.

9. New Business

a. Coffee Chats

Mr. Hindman advised the Board that he has initiated "coffee chats" with Project Engineers and Managers at a local coffee shop. These are intended to share institutional knowledge with our newer employees. He plans to hold them every other month.

10. Announcements

Chairperson McNally reminded Board members that the Board does not meet in July. The next scheduled meeting will be held on Thursday, August 20, 2009.

11. Adjournment

Chairperson McNally adjourned the meeting at 1:30 p.m.