



BOARD OF DIRECTORS

Thursday, April 17, 2008
MINUTES

Members Present:

Jim Congrove	Commissioner, Jefferson County
Jerry DiTullio	Mayor, City of Wheat Ridge
Cindy Domenico	Commissioner, Boulder County
Jack Hilbert	Commissioner, Douglas County
Bob Hoffmaster	Engineer
Marcia Johnson	Council Member, City and County of Denver
Peggy Lehmann	Council Member, City and County of Denver
Nancy McNally	Mayor, City of Westminster
Bob Murphy	Mayor, City of Lakewood
Alice Nichol	Commissioner, Adams County
Kathleen Novak	Mayor, City of Northglenn
Dave Sellards	Engineer
Walt Spader	Mayor Pro Tem, City and County of Broomfield
Guillermo (Bill) Vidal	Deputy Mayor, City and County of Denver

Members Absent:

Susan Beckman	Commissioner, Arapahoe County
Molly Markert	Mayor Pro Tem, City of Aurora
Andrew Muckle	Mayor, Town of Superior
Chris Nevitt	Council Member, City and County of Denver
Nancy Sharpe	Mayor, City of Greenwood Village

UDFCD Staff Present:

David Lloyd	Executive Director
Ed Krisor	Legal Counsel
Bill DeGroot	Manager, Floodplain Management
Paul Hindman	Manager, Design, Construction and Maintenance
Mark Hunter	Manager, Design, Construction and Maintenance
Ken MacKenzie	Manager, Master Planning
Dave Bennetts	Senior Project Engineer, Design, Construction and Maintenance
Richard Borchardt	Senior Project Engineer, Design, Construction and Maintenance
Bryan Kohlenberg	Senior Project Engineer, Design, Construction and Maintenance
Laura Kroeger	Senior Project Engineer, Design, Construction and Maintenance
Shea Thomas	Project Engineer, Master Planning
David Mallory	Senior Project Engineer, Floodplain Management
Cindy Thrush	Senior Project Engineer, Design, Construction and Maintenance
Chad Kudym	Project Engineer, Information Services and Flood Warning
Mike Sarmento	Senior Construction Manager, Design, Construction and Maintenance
Darren Bradshaw	Construction Manager, Design, Construction and Maintenance
Frank Dobbins	Director, Finance and Accounting
Sandra Atkins	Administrative Services Manager

Others Present:

Jim Kaiser	City of Thornton
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I OPEN MEETING

1. Preliminary

.1 Call To Order

Chairperson McNally called the meeting to order at 1:15 p.m.

.2 Roll Call - Determination of Quorum

Roll was called and a quorum was declared present.

.3 Approval of March 20, 2008 Meeting Minutes

It was moved and seconded to approve the minutes as submitted.

.4 Presentation of CASFM Award

Kevin Houck, Chair of CASFM presented Ben Urbonas with an award in appreciation for 31 1/2 years of service. Kevin also noted that CASFM created a scholarship in Ben's name.

II EXECUTIVE SESSION

1. Personnel Matter –Search for and hiring of an Executive Director

[24-6-402(4)(f)(I) and (3.5) C.R.S.]

There was a motion and second to go into Executive Session to discuss this item.

III OPEN MEETING (Following Conclusion of the Executive Session)

2. General Business Items

.1 Amendment to Establishment of Preservation Fund (Resolution No. 26, Series of 2008)

This resolution is actually a housekeeping item. It doesn't change the policy on the use of the Preservation Funds or the way in which the funds are administered. Since 1992 the District has maintained a Preservation Fund each year at a level of \$500,000. In addition to that, the District budget includes funds in the Special Revenue Fund –Maintenance specifically for preservation. For the last several years \$800,000 is budgeted each year and prorated to each county based on revenues reserved from each county. The Preservation Fund has always been maintained at \$500,000 to provide a source of funds for immediate action should a situation arise such as a property coming on the market that is needed for stormwater facilities or flood-prone properties coming on the market.

This resolution transfers the funds in the Preservation Fund to a Preservation Reserve within the Maintenance Fund.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 26 on the Consent Agenda.

.2 Acquisition of 7313 West 60th Avenue, City of Arvada in Jefferson County (Resolution No. 27, Series of 2008)

This is a joint project with the City of Arvada. Laura Kroeger, the District's Sr. Project Engineer, is managing this project in conjunction with Georgia Simpson with the City of Arvada.

The city recently became aware of a property along Ralston Creek that is for sale and is shown in "Major Drainageway Planning, Lower Ralston/Van Bibber and Leyden Creeks" by Wright Water Engineers, Inc. dated February 1986, as a highly flood-prone property. The city desires to purchase the property at this time to avoid future development or residential occupancy.

The city will be purchasing the property and has negotiated a tentative acquisition price of \$236,000. The District has identified \$52,000 to assist the city with the purchase of the property. Floodplain Preservation funds will be used for the purchase. Resolution No. 27 authorizes \$52,000 of District funds to at least be matched by the City of Arvada for the purchase of the property.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 27 on the Consent Agenda.

.3 Acquisition of 7315 West 60th Avenue, City of Arvada in Jefferson County (Resolution No. 28, Series of 2008)

This is a joint project with the City of Arvada. Laura Kroeger, the District's Sr. Project Engineer, is managing this project in conjunction with Georgia Simpson with the City of Arvada. The city recently became aware of a property along Ralston Creek that is for sale and is shown in "Major Drainageway Planning, Lower Ralston/Van Bibber and Leyden Creeks" by Wright Water Engineers, Inc. dated February 1986, as a highly flood-prone property. The city desires to purchase the property at this time to avoid future development or residential occupancy.

The city will be purchasing the property and has negotiated a tentative acquisition price of \$130,000. The District has identified \$26,875 to assist the city with the purchase of the property. Floodplain Preservation funds will be used for the purchase. Resolution No. 28 authorizes \$26,875 of District funds to at least be matched by the City of Arvada for the purchase of the property.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 28 on the Consent Agenda.

.4 Acquisition of 3388 Swadley Street, City of Wheat Ridge in Jefferson County (Resolution No. 29, Series of 2008)

This is a joint project with the City of Wheat Ridge. Laura Kroeger, the District's Sr. Project Engineer, is managing this project in conjunction with Tim Paranto, Public Works Director, with the City of Wheat Ridge. The city recently became aware of a property along Lena Gulch that is for sale and is shown in "Lena Gulch (Lower) Major Drainageway Planning Study" dated November 2007, as a highly flood-prone property. The city desires to purchase the property at this time to avoid future development or residential occupancy.

The city will be purchasing the property and has negotiated a tentative acquisition price of \$300,000. The District has identified \$150,000 to assist the city with the purchase of the property. Floodplain Preservation funds will be used for the purchase. Resolution No. 29 authorizes \$150,000 of District funds to at least be matched by the City of Arvada for the purchase of the property.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 29 on the Consent Agenda.

.5 Acquisition of 1290 Harlan Street along North Dry Gulch (Resolution No. 30, Series of 2008)

This is a joint project with the City of Lakewood. Laura Kroeger, the District's Sr. Project Engineer, is managing this project in conjunction with Terry Rogers with the City of Lakewood. Lakewood desires to purchase a property along North Dry Gulch which is required for a future project as shown in "Outfall Systems Planning, North Dry Gulch". The property currently is in a flood-prone area.

The city will be purchasing the property and has negotiated a tentative acquisition price of \$100,000. The District has identified \$50,000 to assist the city with the purchase of the property. Capital Improvement funds will be used for the purchase and the project is currently shown in the five year CIP. Resolution No. 30 authorizes \$50,000 of District funds to at least be matched by the City of Lakewood for the purchase of the property.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 30 on the Consent Agenda.

.6 Additional Authorization to Participate in Drainage and Flood Control Improvements on Arvada Channel, City of Wheat Ridge (Resolution No. 31, Series of 2008)

This is a joint project with the City of Wheat Ridge. Laura Kroeger, the District's Sr. Project Engineer, is managing this project in conjunction with Tim Paranto, Public Works Director, with the City of Wheat Ridge. Muller Engineering is currently designing the project under contract with the District. The majority of the project includes installation of channel improvements and storm sewers to transfer storm flows safely to Clear Creek. The City of Wheat Ridge and the District desire to finalize design and construct the improvements.

The District has identified \$650,000 in total project costs with the District's share being \$325,000. The previous authorization in 2008 was for \$200,000 to fund design and partially fund construction. Resolution No. 31 authorizes an additional \$125,000 of District funds to at least be matched by the City of Wheat Ridge for design and construction of the drainage aspects of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 31 on the Consent Agenda.

.7 Additional Authorization to Participate in Drainage and Flood Control Improvements on Drainageway G of Lena Gulch, Jefferson County (Resolution No. 32, Series of 2008)

This is a joint project with Jefferson County. Laura Kroeger, the District's Sr. Project Engineer, is managing this project in conjunction with John Conn with Jefferson County. Moser and Associates designed the project under contract with the District. The majority of the project includes installation of channel improvements, closed conduits, and a detention pond to transfer storm flows safely under 6th Avenue and ultimately to Lena Gulch.

The final design is now complete and Jefferson County and the District desire to construct the improvements. The District and the City of Louisville have identified \$1,970,000 in total project costs with the District's share being \$750,000. The previous authorization in 2006 and 2007 was for \$300,000 to fund design and partially fund construction. Resolution No. 32 authorizes an additional \$450,000 of District funds to at least be matched by Jefferson County for design and construction of the drainage aspects of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 32 on the Consent Agenda.

.8 Additional Authorization to Participate in Drainage and Flood Control Improvements on Drainageway No. 2, City of Lafayette (Resolution No. 33, Series of 2008)

This is a joint project with the City of Lafayette. Cindy Thrush, the District's Sr. Project Engineer, is managing this project in conjunction with Peter Johnson with the City of Lafayette. McLaughlin Water, Inc. designed the project under contract with the District. The majority of the project includes installation of drop structures, channel bank improvements and closed conduits along Drainageway No. 2.

The District and the City of Lafayette have identified \$600,000 in total project costs with the District's share being \$300,000. The previous authorization in 2006 was for \$100,000 to fund design. Resolution No. 33 authorizes an additional \$200,000 of District funds to at least be matched by the City of Lafayette for design and construction of the drainage aspects of the project.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 33 on the Consent Agenda.

.9 Authorization for a Planning Study of the Baranmor Ditch Watershed (Resolution No. 34, Series of 2008)

The City of Aurora has asked the District to participate in a planning study leading to a major drainageway plan for the Baranmor Ditch Watershed. There are many vacant land parcels in this nearly 1,000-acre watershed that are ready for development and the city needs to have a master plan in place so they can begin planning capital improvements such as channel bank stabilization and culvert crossings. Future developers will be responsible for the development share of coordinated improvements that will reduce flooding, improve drainage, and enhance stormwater quality.

Aurora has experienced drainage problems in this area related to growth and is looking to the District to help them develop a master plan for drainageway improvements. The total study costs are projected to be \$100,000 with Aurora contributing \$50,000, with the District's share not to exceed \$50,000 plus interest earned in the project's trust and agency account.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 34 on the Consent Agenda.

.10 Acceptance of Flood Hazard Area Delineation Report for Dutch Creek, Coon Creek, Lilley Gulch and Three Lakes Tributary (Resolution No. 35, Series of 2008)

In 2005, the Board approved the expenditure of funds for a drainage master plan and Flood Hazard Area Delineation (FHAD) report for the Dutch Creek, Coon Creek, Lilley Gulch and Three Lakes Tributary Watershed. Last month the Board accepted the alternatives report for the master planning portion of the project. This resolution accepts the FHAD report and recommends its use as a guide in future planning. It also recommends that Jefferson County, Denver, Arapahoe County and the Town of Columbine Valley adopt the report and regulate the 100-year floodplain as defined therein. It also directs that the report be submitted to the Colorado Water Conservation Board as required by statute for designation as a flood hazard area, those areas inundated by a 100-year flood.

There being no further comments or questions, it was the consensus of the Board to place Resolution No. 35 on the Consent Agenda.

3. Other Business

.1 Review of Cash Disbursements

Cash Disbursement lists dated March and April 2008 were distributed to the Board for review.

There being no further comments or questions, it was the consensus of the Board to include approval of the Cash Disbursements on the Consent Agenda

It was the consensus of the Board that Resolutions No. 26, 27, 28, 29, 30, 31, 32, 33, 34, and 35, Series of 2008, and Cash Disbursements for January, and February 2008, be placed on the Consent Agenda. Mr. Hoffmaster moved to adopt the Consent Agenda. Upon a roll call vote the motion was passed unanimously.

.2 Next Regularly Scheduled Meeting: Thursday, May 15, 2008

Chairperson McNally reminded Board members that the June board meeting has been changed to June 26, 2008 because of a conflict with the CML Annual meeting on June 19th.

4. Adjournment

Chairperson McNally adjourned the meeting at 2:50 p.m.